

### **Senior Project Officer**

Join us in Shaping the Future of Hong Kong's Education!

#### **Job Highlights:**

- Co-create innovative learning programmes for Hong Kong upper primary students
- Collaborate with schools, NGOs, and community partners
- Grow your career in social innovation and education
- Enjoy a 5-day work week in a fun, purposeful working environment

#### **Job Description:**

Established in 2011, Fullness Social Enterprises Society (FSES) promotes social entrepreneurship and city transformation in Hong Kong. We aim for societal betterment through our team of practical academics and knowledge experts.

We're looking for a passionate and experienced Senior Project Officer to help transform primary schools into vibrant learning and opportunity hub. This exciting role offers a chance to significantly impact Hong Kong's education through collaborative project management and stakeholder engagement.

#### **Responsibilities:**

- Manage school engagement and community programmes, focusing on social innovation, community exploration, and service learning;
- Coordinate with stakeholders including teachers, community partners, NGOs, and parents;
- Respond promptly to participants' needs to achieve the best programmes outcomes;
- Design and deliver workshops, seminars, and activities for teachers and students;
- Help create educational kits, training materials, and publications;
- Handle project logistics and administrative tasks.

#### **Requirements:**

- Bachelor's degree, preferably in education or social science;
- At least 3 years of relevant work experience (less experienced candidates may be considered for Project Officer role);
- Experience in planning community and school programmes, especially in social innovation and community exploration;
- Good teamwork skills and ability to manage multiple tasks;
- Attention to detail and strong problem-solving skills;
- Eager to learn and work in a fast-paced nonprofit setting.

Talents who would to work for a good cause and are willing to take up challenges are invited to send their application letter, curriculum vitae with their current and expected salary and date of availability to Hiring Manager by email to [recruit@fses.hk](mailto:recruit@fses.hk).

### **About FSES:**

Fullness Social Enterprises Society (FSES, [www.fses.hk](http://www.fses.hk)) was set up by the Fullness Christian Social Enterprises (FCSE) as a non-profit organisation in 2011. Its mission is to promote the social entrepreneurship development and city transformation in Hong Kong for societal betterment through a team of academic and knowledge members. Over the years by accumulating knowledge, experience and lessons learnt, FSES has developed a practical and structured Social Entrepreneurship Body of Knowledge (SE-BoK), it advocates social innovation and entrepreneurship through diffusing the knowledge in the form of research, training, coaching, consultancy and publication. In parallel, it has established multiple social entrepreneurship programmes serving the youth ([www.sense-program.hk](http://www.sense-program.hk); [www.select-program.hk](http://www.select-program.hk)), public ([www.tecm.hk](http://www.tecm.hk); [www.if-program.hk](http://www.if-program.hk)), NGO ([www.hksim.hk](http://www.hksim.hk)) and church ([www.bam-fses.org](http://www.bam-fses.org)) sectors.

**Work location:** To Kwa Wan

**Salary:** Negotiable

**Employment Type:** Full Time